

Minutes of ScotRail Board
held on Thursday, 11 August 2022, 1300 – 1545
Boardroom, Atrium Court, 50 Waterloo St, Glasgow, G2 6HQ /
Microsoft Teams *

Present:

Chris Gibb – Chair (CG)
 Alex Hynes (AH)
 David Lister (DL)
 David Simpson (DS)
 James Griffin (JG)
 Jo Maguire (JM)
 Nick Brown (NB)

In attendance:

David Ross (DR)
 John MacQuarrie (JMacQ)
 Marie-Therese Weighton (MT)
 [REDACTED] (LL) Minute Taker

Apologies: David Lowrie, Lesley Kane

Item No	Item	Action
1.	Welcome CG welcomed all to the meeting.	
1.1	Apologies for absence Apologies noted from David Lowrie and Lesley Kane.	
1.2	Previous meeting The minutes of the meeting held on 14 July 2022 were APPROVED. <u>Actions update:</u> 22/28: Alcohol policy – the Board is keen to see a quantifiable way of monitoring compliance and DS took the action to consider.	DS
1.3	Declaration of interest Register included for noting. NB, DS and DL advised of updates which LL will add to the declaration of interests. DS and DL both advised previous interests in matters relating to the transition from Abellio to Scottish Rail Holdings.	LL
2.1	Period reporting pack: paper for discussion The Board noted this pack. Each area was reviewed, and key points were: <ul style="list-style-type: none"> • 100 new drivers have passed out in total. • Robust governance arranged around the revenue share scheme with the finance department. • Simulator work has begun in the ScotRail offices which will improve training in that area. • Targeted campaigns and positive actions around employment for females. • May 2022 timetable restored – excellent job by DS and his team following resolution of the drivers pay deal. 	

	<ul style="list-style-type: none"> • Open Golf event went well in collaboration with LNER, and the Board passed on its thanks to the people involved. • 8 hospitality apprentices have completed the recruitment process. • Paused marketing activity due to industrial action and will carry out targeted activity instead. • Comms had a more positive period. • Significant reduction in customer complaints. • HST availability is good. • Electricity costs have more than doubled on new contracts, however agreed with Network Rail to use their connections which will have cost savings. • Station staffing and antisocial behaviour are areas of debate with Transport Scotland. • Environmental incident at Cadder with joint investigation between ScotRail and Network Rail ongoing. • Workforce plan is a work in progress and will be presented when available. • Rest day working – DS to add instances into the pack. • Trains being held – need to be clearer about doing the right thing for our passengers and review locations and perhaps PPM derogation for trains being held to accommodate ferry passengers. • Additional trains provided for Edinburgh festival. • Looking forward at Autumn, recruitment, and revenue. • Legal and statutory reporting are with JMacQ and should align with strategic business planning. • Net Asset Agreement – close to an agreement and a three-week extension has been given, which takes us until the beginning of September. <p>Scottish Rail Holdings approvals: All noted at the Board.</p>	DS
2.2	Exemption severance policy: paper for approval The paper was taken as READ and APPROVED; however, MT was asked to update the paper with costs and work with JMacQ to open a channel of discussion within Scottish Government.	MT & JMacQ
2.3	HST power cars DVRS sanders system fitment: paper for approval The paper was taken as READ and APPROVED. JMacQ to work with DLo on moving this paper forward with CDEL.	JMacQ
2.4	HST power cars WSP replacement: paper for approval The paper was taken as READ and APPROVED. JMacQ to work with DLo on moving this paper forward with CDEL.	JMacQ
2.5	Pay as you go Fleet: paper for noting The paper was taken as READ and NOTED, with the Board stating it is pleased to have visibility of this paper, which is a ground-breaking deal.	
2.6	Implementation of a .scot web domain: paper for approval The paper was taken as READ and the recommendation in the paper not to proceed with a .scot web domain was APPROVED.	

	JMacQ to revert to Transport Scotland with our recommendation not to move forward with this.	MacQ
2.7	<p>People update - verbal</p> <p>The Board was given a verbal update on the current situation.</p> <p>The ASLEF deal has been agreed. However, the RMT rejected the deal through an internal referendum, which was 60/40. Important to note that more than 800 members did not participate. ScotRail met with RMT today and another meeting scheduled on Tuesday. The earliest we could face industrial action would be end of September.</p>	
3.1	<p>Matters arising: letter to Transport Scotland re alcohol policy – paper for noting</p> <p>The paper was taken as READ and NOTED.</p>	
3.2	<p>SRT procurement policy paper: paper for approval</p> <p>The paper was taken as READ and APPROVED.</p>	
4	<p>AOB</p> <p>CG requested that the October meeting be held in Inverness.</p> <p>JG advised that talks with Network Rail over the compensation for strike days continue. Network Rail is offering type three compensation and ScotRail has requested type one. No full dispute process has been launched yet.</p> <p>With no further AOB, CG closed the meeting.</p>	
	<u>The date of the next meeting is Thursday, 8 September 2022</u>	